



**Albert  
Park  
Primary  
School**

**School No. 1181**  
Bridport Street Albert Park Vic 3206  
**Phone** 9699 9090 **Fax** 9699 9096  
**Email** albert.park.ps@edumail.vic.gov.au  
**Website** www.albertparkps.vic.edu.au

# Invoice

## 2016 Student Education Contributions

Dear «BILLINGTITLE» - «FAMILY»

**Payment due 11 December 2015** (Final date for payment 28 January 2016.)

«FIRST_NAME» «SURNAME»	Grade 1	Payment (✓)
<b>1. Required payment:</b>		
Essential Education Items <sup>1</sup> : classroom materials that your child will use. (Stationery / Subject workbooks)	\$160	
Excursions / Incursions <sup>2</sup>	\$120	
School Camp <sup>2</sup> (if applicable)	N/A	
<b>2. Voluntary payment:</b>		
<b>Parent Contribution:</b> a <u>per child</u> donation to the school to ensure we are adequately resourced for the year ahead	\$250	
<i>Subtotal</i>	\$530	
<b>School Assistance Fund:</b> Donation to help financially disadvantaged students attend school camps (suggested amount is \$150 but we welcome any donation)	\$	
<b>STUDENT TOTAL</b>	\$	

1. Parents may choose to provide the stationery pack themselves. If you wish to do so, please contact the office for a checklist.

*Please note that through buying in bulk, APPS is able to minimise costs for all families.*

2. Families who have a valid Centrelink card are eligible for CSEF funding. Please let the office know if you are eligible so that we can apply on your behalf.

### Split billing

If you are sharing the education costs of your children, please advise the office.

### Financial assistance

If you will have difficulty making payments please make an appointment to speak to the Principal Elaine Mills or Assistant Principal Sue Pattison to discuss possible support options including State Schools' Relief (school uniform) and flexible payment arrangements. Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential.

Families who have a valid Centrelink card will receive the federal government's Schoolkids Bonus payment of \$422 per year.

**PLEASE RETURN** ALL THE PAGES of this invoice in your child's communication folder or directly to the school office using the envelope provided so that the school has a record of your payment.



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**Payment Summary** (please complete this table to assist the school office)

Student Name	Grade	TOTAL
1.		
2.		
3.		
4.		
Split payment with (if applicable):		
<b>TOTAL</b>		<b>\$</b>

### Payment Method

**QKR** (Commonwealth Bank/Mastercard payment app – see attached information)

**Cash**

**Cheque** (Made out to Albert Park Primary School)

**Electronic Funds Transfer:** (Please use child's name as reference)

Account: Albert Park Primary School  
BSB: 063 100  
Account: 1012 1029

**Credit Card:**

Cardholder Name: \_\_\_\_\_

Visa  Mastercard     /     /     /

Expiry Date:   /

Parent Payment Arrangements (due to hardship)

Please make an appointment through the office if you prefer to set up a payment plan.

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